

OVENS - BALLINCOLLIG MEDICAL CENTRE

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WEBSITE PRIVACY POLICY AND LEGAL NOTICE

Ovens-Ballincollig Medical Group are committed to best practice compliance with the EU General Data Protection Regulation.

What information do we collect about you?

When you attend or register with us a patient, we collect the personal details specified in the patient registration form. With your prior knowledge and consent, we may take up copies of your medical records from a previous GP etc. Your GP is also likely to receive updates from other health professionals, hospitals etc involved in your treatment and care.

Why do we collect this information?

We collect this information to provide appropriate treatment and services to you to ensure your continuity of care and patient safety.

On what basis do we process this information?

Your personal information is mostly collected directly from you and processed by us with your knowledge and express consent. You may withdraw your consent to the processing of your personal information at any time.

Who will we share your information with?

We may share your information with other healthcare professionals and third party service providers, e.g. laboratories when it is necessary and appropriate for your treatment and care.

How long do we keep hold of your information?

We keep records from 2003 since we became computerised.

DATA PROTECTION OFFICER

Ovens-Ballincollig Medical Group's registered Data Protection Officer is Monika Bauman-Williams. Any queries, concerns or requests to exercise your rights under General

Data Protection Regulation may be addressed to Monika Bauman-Williams at monika@corkdoctor.com.

Under General Data Protection Regulation, you have the right to:

- Withdraw consent to the processing of your personal information.

(Note: If you withdraw consent, we may not be able to continue to provide treatment and services to you. We will talk to you about the possible consequences of withdrawing consent, if and when you let us know that you are thinking of this. The withdrawal of consent will not undermine the lawfulness of processing carried out prior to the withdrawal.)

- Request to access the information we hold about you.
- Request the correction of inaccuracies in/erasure of the information held about you.
- Request the restriction of processing of the information we hold about you.
- Exercise your entitlement to data portability.
- Make a complaint to the Office of General Data Protection Regulation Commissioner of Ireland.

WEBSITE

Each time any visitor uses the Ovens-Ballincollig Medical Group website, we may collect *personal information*, which is personal or particular to a specific visitor. The information is collected by specific request so you will be fully aware when you are providing this information to us. This may arise when booking an appointment online or request prescription online or e-mail us.

Security of information transmitted to our website

Ovens-Ballincollig Medical Group cannot guarantee the security of your personal information transmitted to our website. Transmission of your personal information is at your own risk. Once we receive your personal information, we will use appropriate security measures to seek to prevent unauthorised access or disclosure.

External website

Our website may contain links to and from other website. Those website have their own privacy policies and Ovens-Ballincollig Medical Group does not accept any responsibility or liability for those policies. You are advised to check those policies before you submit any personal information to those websites.

Ovens-Ballincollig Medical Group reserves the right to amend this policy at any time, at its discretion. You are encouraged to review this policy from time to time. We will notify you of changes to this policy where we are required to do so.